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## SECURITIES AND EXCHANGE COMMISSION

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| S.E.C. Registration Number                        |                  |      |       |                    |      |      |      |                 |        |   |                         |        |         |               |          |     |        |        |       |       |       |       |       |          |       |              |      |      |    |
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| (Company's Full Name)                             |                  |      |       |                    |      |      |      |                 |        |   |                         |        |         |               |          |     |        |        |       |       |       |       |       |          |       |              |      |      |    |
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| (Business Address: No. Street City/Town/Province) |                  |      |       |                    |      |      |      |                 |        |   |                         |        |         |               |          |     |        |        |       |       |       |       |       |          |       |              |      |      |    |
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| Secondary License Type, If Applicable             |                  |      |       |                    |      |      |      |                 |        |   |                         |        |         |               |          |     |        |        |       |       |       |       |       |          |       |              |      |      |    |
| C F D  Dept. Requiring this Doc.                  |                  |      |       |                    |      |      |      |                 |        |   | Amended Articles Number |        |         |               |          |     |        |        | ıber/ | 'Sec  | ction |       |       |          |       |              |      |      |    |
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| To be accomplished by SEC Personnel concerned     |                  |      |       |                    |      |      |      |                 |        |   |                         |        |         |               |          |     |        |        |       |       |       |       |       |          |       |              |      |      |    |
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Remarks = Pls. Use black ink for scanning purposes



16 December 2015

SECURITIES AND EXCHANGE COMMISSION Attention: DIR. JUSTINA F. CALLANGAN CORPORATION AND FINANCE DEPARTMENT SEC Bldg., EDSA Greenhills, Mandaluyong City

Dear Dir. Callangan:

In compliance with the Commission's requirements under SEC Memorandum Circular No. 12, Series of 2014, please see below Consolidated Changes in the ACGR for the calendar year 2015 for Phinma Corporation. Enclosed to this letter is a copy of the Secretary's Certificate for the Board of Directors' approval of the same:

- 1. Composition of the Board under BOARD MATTERS
- 2. Review of Vision and Mission under BOARD MATTERS
- 3. Directorship in the Company'S Group under BOARD MATTERS
- 4. Voting result of the last Annual General Meeting under BOARD MATTERS
- 5. Shareholding in the Company under BOARD MATTERS
- 6. Orientation and Education Program under BOARD MATTERS
- 7. Policies under CODE OF BUSINESS CONDUCT AND ETHICS
- 8. Mechanisms under CODE OF BUSINESS CONDUCT AND ETHICS
- 9. Compliance to the Code under CODE OF BUSINESS CONDUCT AND ETHICS
- 10. Attendance of Directors under BOARD MEETINGS AND ATTENDANCE
- 11. Remuneration Policy under REMUNERATION MATTERS
- 12. Aggregate Remuneration under REMUNERATION MATTERS
- 13. Stock rights, options and warrants under REMUNERATION MATTERS
- 14. Remuneration of Management under REMUNERATION MATTERS
- 15. Date of Appointment under BOARD COMMITTEES
- 16. Work done and issues addressed under BOARD COMMITTEES
- 17. Control System Set-up under RISK MANAGEMENT SYSTEM
- 18. Resignations, Re-assignment and reasons under INTERNAL AUDIT
- 19. Policies under ROLE OF STAKEHOLDERS
- 20. Data on health, safety and wellness under ROLE OF STAKEHOLDERS
- 21. Performance-enhancing mechanism under ROLE OF STAKEHOLDERS
- 22. CSR Initiatives under ROLE OF STAKEHOLDERS
- 23. Ownership structure under DISCLOSURE AND TRANSPARENCY
- 24. Disclosure of Related-Party Transactions under DISCLOSURE AND TRANSPARENCY
- 25. Dividend Policy under RIGHTS OF STOCKHOLDERS
- 26. Stockholders' Attendance under RIGHTS OF STOCKHOLDERS
- 27. Appointment of Independent Party for Vote Counting under RIGHTS OF STOCKHOLDERS
- 28. Mergers and Acquisitions under INVERSTOR RELATIONS PROGRAM
- 29. Activities under CORPORATE SOCIAL RESPONSIBILITY INITIATIVES

We trust the above submission is in full compliance with the SEC requirement.

Thank you.

Very truly yours,

CECILLE B. ARENILLO Compliance Officer

#### SECRETARY'S CERTIFICATE

I, JUAN J. DIAZ, of legal age, Filipino and with office address at Levelll, Phinma Plaza, 39 Plaza Drive, Rockwell Center, Makati City, after having been duly sworn to in accordance with law, hereby depose and say that:

- 1. I am the Corporate Secretary of PHINMA Corporation (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with offices at 12/FThe PHINMA Plaza, 39 Plaza Drive, Rockwell Center, Makati City.
- 2. At the regular meeting of the Board of Directors of the Corporation duly held on November 5, 2015, at The Phinma Plaza, 39 Plaza Drive, Rockwell Center, Makati City, at which majority of the Directors constituting a quorum was present and acting the oughout, the following resolution was adopted:

RESOLVED, that the Board of Directors approve, as it hereby approves, the Consolidated Changes in the Annual Corporate Governance Report for the Year 2015, in compliance with the Securities and Exchange Commission (SEC) Memorandum Circular No. 12, Series of 2014, specifically on the following items of the said report:

- 1. Composition of the Board under BOARD MATTERS
- 2. Review of Vision and Mission under BOARD MATTERS
- 3. Directorship in the Company under BOARD MATTERS
- 4. Voting result of the last Annual General Meeting under BOARD MATTERS
- 5. Shareholding in the Company under BOARD MATTERS
- 6. Orientation and Education Program under BOARD MATTERS
- 7. Policies under CODE OF BUSINESS CONDUCT AND ETHICS
- 8. Mechanism under CODE OF BUSINESS CONDUCT AND ETHICS
- 9. Compliance to the Code under CODE OF BUSINESS CONDUCT AND ETHICS
- 10. Attendance of Directors under BOARD MEETINGS AND ATTENDANCE
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- 25. Aggregate Remuneration under REMUNERATION MATTERS
- 26. Stock rights, options and warrants under REMUNERATION MATTERS
- 27. Remuneration of Management under REMUNERATION MATTERS
- 28. Appointment of Independent Party for Vote Counting under RIGHTS OF STOCKHOLDERS
- 29. Activities under CORPORATE SOCIAL RESPONSIBILITIES

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|     | UEL 14 2  | WHEREOF, | lakati City | . Metro Mai | nila. |         |            |        |

GUAN J. DIAZ Affiant

Doc No. <sup>147</sup> Page No. <sup>3</sup>/ Book No. <sup>C</sup> Series of 2015

JOEL S. LLANILLO
COMMISSION NO. M-149
NOTARY PUBLIC FOR MAKATI CITY
UNTIL DECEMBER 31, 2016
11/F THE PHINMA PLAZA, 39 PLAZA DRIVE
ROCK-WELL CENTER, MAKATI CITY
ROLL NO. 53693

PTR NO. 4760172; 1/9/15; MAKATI CITY 30 NO. 974819; 5/15/14 LIFETIME; BULACAN CHAPTER